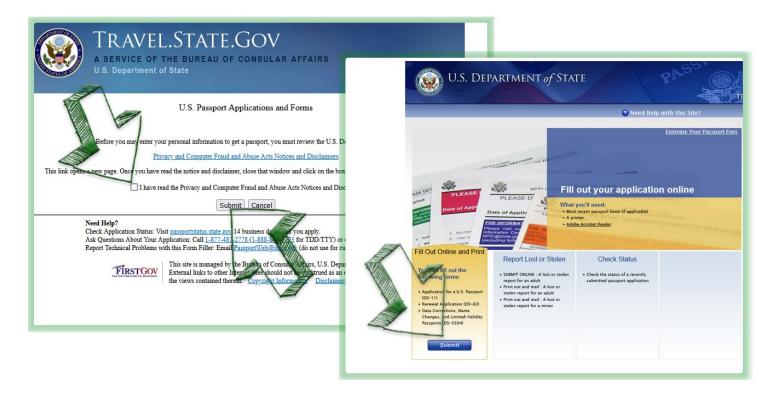
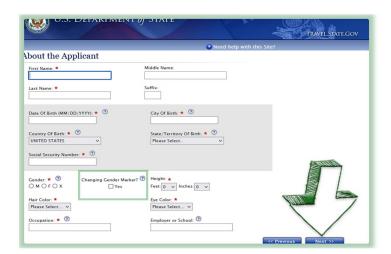


PASSPORT APPLICATION ASSISTANCE

Click here to open and start the online passport application through the U.S. Government site

- > Tick the box "I have read the Privacy..."
- Click Submit
- > On the next page, select "Fill Out Online and Print" and click **Submit**



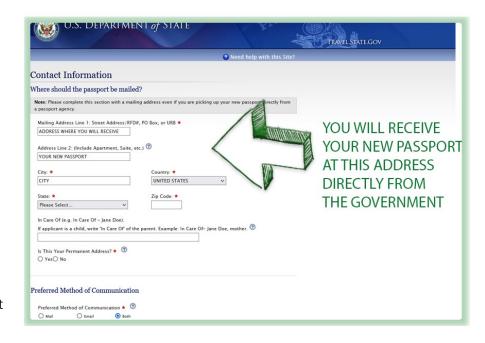


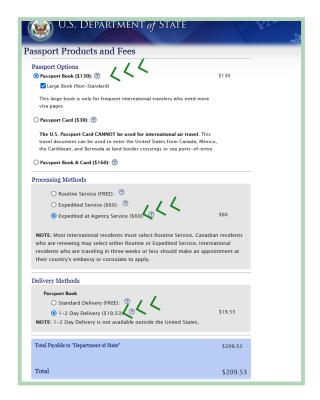
- Start entering your personal information
- DO NOT tick "Changing Gender Marker" for it is currently unavailable for expedited
- Click Next to continue to the next page



PASSPORT APPLICATION ASSISTANCE

- IMPORTANT: the mailing address has to be a U.S. address. It cannot be an address outside of the United States. Once your request has been submitted to the government, it cannot be updated
- Enter the correct address where you will receive your new passport. This doesn't have to be your permanent address





- Continue with the application until you arrive to "Passport Products and Fees" page
- Select the appropriate passport you're applying for:
 - Passport book: is either a 24 or 48 page booklet
 - Passport card: is in a form of a driver's license, can only be used for traveling within the <u>Western Hemisphere</u>
- Select "Expedited at Agency Service"
- Select "1-2 Day Delivery"
- Note that this is just a summary of fees page.
 You will not be asked to pay in order to receive the completed passport application



PASSPORT APPLICATION ASSISTANCE



- This page notifies that you've completed the passport application. Ignore steps 1 & 2
- > Tick the box "I have read and acknowledged.."
- Click "Print Form" button
- The passport application is in a PDF form downloaded automatically to your machine. You will need to find, and open it in order to print, sign, and send to us

DS-11: DO NOT sign the application



- Only print the last 2 pages (page 5-6) of your passport application form
- Barcode on the top left of the application allows for expedited service
- Mailing address is where you will receive your new passport and original docs. back from the government
- Finally, remember to sign with pen and date the application (DS-82 & DS-5504)
 DS-11: DO NOT sign the application